



Cast Information

Performance opportunity for actors, dancers, and singers in grades 3-5

Registration:

All actors must register for this performance opportunity in advance, registration will close upon reaching a maximum number of registrants. The registration fee of \$20 is due upon registering and will be deducted from the total tuition. A detailed registration form will be emailed to all participants who have registered online, or given in paper to those who register in person. This program does not qualify for community service learning hours through Carroll County Public Schools.

Auditions:

Auditions will take place on Tuesday, February 18th at 4:30-6:30. We ask all performers to come with a 30 second song prepared without accompaniment. We will also be doing cold reads.

Cast List:

The cast list will be sent in an e-mail to all addresses listed on the registration forms by Monday, February 24th, at 5pm.

Rehearsals:

Rehearsals will be on Tuesdays and Thursdays 4:30-6:30 February 25th through May 8th, with a break in April. All actors and one guardian will be expected to attend the first rehearsal on Tuesday, February 2th (guardians will only be needed the last half hour- 6:00-6:30). Not all actors will be needed at every rehearsal depending on what portion of the show is being worked on that day.

All actors must be available from 4:30-7:30 pm everyday May 12th -15th for dress and technical rehearsals.

Performances:

Friday, May 16th @ 7 pm, Saturday, May 17th @ 3 pm, Sunday, May 18th @ 3 pm.

Parent Volunteers:

We can't do it without you! We expect all parents to help in some way. Volunteer opportunities include costumes, set building, props, concessions, set strike, rehearsal "stage moms." etc. Sign-up sheets will be available at the first rehearsal.

Communication:

Frequent e-mails will be sent with rehearsal updates, the coming week's schedule, schedule changes, costume information and any notes for the cast in these e-mails. Please check them regularly.

Code of Conduct: (on the reverse of this page)

All actors will be asked to sign a "code of conduct" as a pledge of behaving responsibly, practicing lines, music and choreography at home and to exhibiting a spirit of cooperation and respect for fellow cast members and production staff. We have a zero tolerance policy for physical or verbal bullying. Please help us enforce these important points.

Tuition:

A total tuition fee of \$200 per actor (Arts Council Members receive a 10% discount) is required for participation, \$20 of which is due upon registration. Payment plans are available. This covers most costumes and props, the script and rehearsal materials, a cast t-shirt, the cast party on Sunday, and two tickets to the show. Registration fee and tuition are non-refundable.

Scholarships are available for children from households with combined annual incomes under \$35,000. Scholarship forms are available on our website or at the box office through the Tom Holder fund.

Performance Tickets:

\$8 Adults / \$6 ages 25 & Under, and ages 60 & Up. CCAC Members receive additional 10% off. All cast members are entitled to 2 complimentary tickets.

Materials:

Each performer will receive a folder including a script which cast members can keep after the show, a journal, a show t-shirt, and production paperwork. Actors should bring this folder to every rehearsal along with a pencil and bottle of water.

See Next Page for Code of Conduct.....

CODE OF CONDUCT

As a cast member I agree to.....

- Be on time and prepared for rehearsals.
- Bring script and appropriate clothing for all rehearsals.
- Practice lines, music and choreography at home.
- Have my lines memorized by 'Off Book' day.
- Not complain about the director's choice of role/costume/etc.
- Exhibit respect for fellow cast members and production staff.
- Be sure my parent/guardian gets any papers given to me by the production staff.
- Keep the Arts Center clean and do not abuse any of the equipment. Throw away trash.
- Follow directions of the Director, Assistant Director, Interns, Parent Volunteers and CCAC staff at all times.
- Bring homework or a book to occupy myself during "down times" at rehearsal.
- Not leave the premises until parent/guardian arrives to pick me up.
- Do my best to put on a great show!

As a parent I agree to.....

- Respect decisions made by production staff in terms of casting, costuming, etc.
- Get my child to rehearsals on time.
- I understand that this educational experience does not qualify for Community Service Hours.
- Check e-mails, the website and bulletin board regularly for updates on rehearsals, costume needs, etc.
- I understand that the CCAC does not have staff to care for my child before or after rehearsals. I will not pick them up more than 10 minutes late. I understand that the CCAC reserves the right to assess a fee to parents who are habitually late in picking up their children. (Note: After 5 pm you can park in the Barnes Bollinger parking lot behind their building which is next door to the theatre. This should make pick-ups easier.)
- I will volunteer to help with costumes, set building, props, concessions, set strike, rehearsal "stage moms." etc.
- Support my child with encouraging words and praise!

We have a zero tolerance policy for physical or verbal bullying

*We have read the **Code of Conduct** for actors and parents, and the **Frog and Toad kids information sheet**. Our checking that we agree to this form signifies that we understand those expectations and the information included in this document. I understand that by registering my child for this program that I irrevocably release the CCAC, Carroll County Government and City of Westminster from any and all claims or liability arising from the activity, the director or any other person participating in the activity. I waive CCAC of any and all responsibility once my child leaves the premises. I also agree that photographs and/or video taken of my child while participating in this activity may be used for publicity. I understand that this educational experience does not earn service learning hours.*