



# Cast Information

Performance opportunity for actors, dancers, and singers in grades 6-8

## Registration:

All actors must register for this performance opportunity in advance, registration will close upon reaching a maximum number of registrants. The registration fee of \$20 is due upon registering and will be deducted from the total tuition. A detailed registration form will be emailed to all participants who have registered online, or given in paper to those who register in person. This program does not qualify for community service learning hours through Carroll County Public Schools.

## Auditions:

Auditions will take place on Thursday, August 31<sup>st</sup> 4:30-7:00pm. Please prepare a 60 second song for this audition. If you cannot attend auditions, we will provide an alternate audition method.

## Cast List:

The cast list will be sent in an e-mail to all addresses listed on the registration forms by Thursday, September 7<sup>th</sup> at 5:00pm

## Staff:

This show will be directed by Lindsay Sier who is an Arts Council employee. She can be reached at 410/848-7272 ex. 1010, or [Lindsay@carrollcountypartscouncil.org](mailto:Lindsay@carrollcountypartscouncil.org)

## Rehearsals:

Rehearsals will be on Tuesdays and Thursdays 4:30-6:30 September 12<sup>th</sup> through November 2<sup>nd</sup> with tentative rehearsals on some Sundays. All actors and at least 1 parents/guardian will be expected to attend the first rehearsal on Tuesday, September 13<sup>th</sup> (parents/guardians will only be needed the last half hour 6:00-6:30). Not all actors will be needed at every rehearsal depending on what is being worked on that day. All actors must be available from 4:30-7:30 pm everyday November 6<sup>th</sup> – 9<sup>th</sup> for dress and technical rehearsals.

## Performances:

Friday, November 10<sup>th</sup> at 7 pm, Saturday, November 11<sup>th</sup> at 3 pm, Sunday, November 12<sup>th</sup> @ 3 pm.

## Parent Volunteers:

We can't do it without you! We expect all parents to help in some way. Volunteer opportunities include costumes, set building, props, concessions, set strike, etc. Sign-up sheets will be available at the first rehearsal.

## Communication:

Frequent e-mails will be sent with audition information, rehearsal updates, the coming week's schedule, schedule changes, costume information and any notes for the cast in these e-mails. **Please check them regularly.**

## Code of Conduct: (on the next page)

All actors will be asked to sign a "code of conduct" as a pledge of behaving responsibly, practicing lines, music and choreography at home and to exhibiting a spirit of cooperation and respect for fellow cast members and production staff. We have a zero tolerance policy for physical or verbal bullying. Please help us enforce these important points.

## Tuition:

A total tuition fee of \$200 per actor (Arts Council Members receive a 10% discount) is required for participation, \$20 of which is due upon registration. The remainder is due by October 17<sup>th</sup>. This covers most costumes and props, the script and rehearsal materials, a cast t-shirt, the cast party between shows on Saturday, and two tickets to the show. Registration fee and tuition are non-refundable. Scholarships are available for children from households with combined annual incomes under \$35,000. Scholarship forms are available on our website or at the box office through the Tom Holder fund.

## Performance Tickets:

\$10 Adults / \$8 ages 25 & Under, and ages 60 & Up. CCAC Members receive additional 10% off. All cast members are entitled to 2 complimentary tickets.

## Materials:

Each performer will receive a folder including a script which cast members can keep after the show, a journal, a show t-shirt, and production paperwork. Actors should bring this folder to every rehearsal along with a pencil and bottle of water.

**See Reverse for Code of Conduct.....**

# CODE OF CONDUCT

## **As a cast member I agree to.....**

- Be on time and prepared for rehearsals.
- Bring script and appropriate clothing for all rehearsals.
- Practice lines, music and choreography at home.
- Have my lines memorized by 'Off Book' day.
- Not complain about the director's choice of role/costume/etc.
- Exhibit respect for fellow cast members and production staff.
- Be sure my parent/guardian gets any papers given to me by the production staff.
- Keep the Arts Center clean and do not abuse any of the equipment. Throw away trash.
- Follow directions of the Director, Assistant Director, Interns, Parent Volunteers and CCAC staff at all times.
- Bring homework or a book to occupy myself during "down times" at rehearsal.
- Not leave the premises until parent/guardian arrives to pick me up.
- Do my best to put on a great show!

## **As a parent I agree to.....**

- Respect decisions made by production staff in terms of casting, costuming, etc.
- Get my child to rehearsals on time.
- I understand that this educational experience does not qualify for Community Service Hours.
- Check e-mails, the website and bulletin board regularly for updates on rehearsals, costume needs, etc.
- I understand that the CCAC does not have staff to care for my child before or after rehearsals. I will not drop them off more than 10 minutes early or pick them up more than 10 minutes late. I understand that the CCAC reserves the right to assess a fee to parents who are habitually late in picking up their children. (Note: After 5 pm you can park in the Barnes Bollinger parking lot behind their building which is next door to the theatre. This should make pick-ups easier.)
- I will volunteer to help with costumes, set building, props, concessions, set strike, rehearsal "stage moms." etc.
- Support my child with encouraging words and praise!

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