

CARROLL COUNTY ARTS COUNCIL

Arts Opportunity Mini Grants - Guidelines & Application

GENERAL INFORMATION

The Arts Opportunity Mini Grants are administered by the Carroll County Arts Council, a nonprofit organization, and are designed to provide financial assistance for Carroll County residents to participate in special arts activities and to support small cultural programs in the community.

For the purpose of this program, “arts” are defined as music, dance, drama, literary, and visual arts.

ELIGIBILITY

Non-profit organizations based in and primarily serving Carroll County with annual operating budgets of \$10,000 or less are eligible to apply. Individuals (i.e. artists, performers, teachers and students) ages 16 and older, are also eligible to apply. Larger organizations with annual budgets of more than \$10,000 should apply in the Community Arts Development (CAD) Grant Program.

Commercial businesses, programs within the public school system, and for-profit ventures are not eligible to apply. Only one application per year will be accepted from the same entity. Organizations cannot apply for a CAD Grant and an Arts Opportunity Mini-grant in the same year.

Organizations must conduct their daily operations, performances and activities in locations that are in full compliance with all Americans with Disabilities Act (ADA). Organizations which discriminate on the basis of age, race, sex, religion, sexual orientation or disability are not eligible to apply.

TYPES AND AMOUNT OF SUPPORT

Awards range from \$100 - \$1,000 and typically will not exceed 25% of an annual or specific project budget. Most awards are under \$300.

REVIEW PROCESS

The Carroll County Arts Council’s Board of Directors review applications at their regular meetings. Applications are judged based on artistic merit of the applicant, reasonable planning and management of the project, ability to secure additional funds to fully support the project and availability of funds at the time of application.

DEADLINES & APPLICATION PROCEDURE

All applicants must complete and submit the following form to:

Carroll County Arts Council
91 W. Main St.
Westminster, MD 21157

Application deadlines are September 1, November 1, March 1 and May 1. All applications will receive responses within 60 days. If awarded, a check for the full amount of the grant will be included.

QUESTIONS

Please contact Lynne Griffith, Executive Director, at 410.848.7272 or email Lynne@carrollcountyartscouncil.org if you have further questions.

COMMUNITY ARTS DEVELOPMENT
ARTS OPPORTUNITY MINI-GRANT APPLICATION

I. BASIC INFORMATION

Applicant Name _____

Organization (if applicable) _____

Address _____

City/State/Zip _____

E-mail Address _____

Applicant is:

A Non-Profit Organization Individual

How long has the organization been in existence? _____

Cost of project or activity: \$ _____ Amount Requested \$ _____

If granted an award, check should be made payable to: _____

Answer the following questions using not more than two, 8 ½ x 11 sheets of paper.

- 1) Describe the project or activity for which you seek support.
- 2) When and where will the project or activity take place?
- 3) How will this project benefit you and/or Carroll County?
- 4) Are there any extenuating circumstances or additional information that the CCAC should consider when reviewing your request?
- 5) Most Mini-Grants provide no more than 25% of a project's cost. How will you secure the additional funds needed?
- 6) If applicable, include any attachments that may enhance your request (i.e. publicity materials, registration materials for outside activities, letters of support, your organization's budget, etc.)